

ENFORD PARISH COUNCIL BUSINESS REVIEW APRIL 2020

Cllrs Contacted: Richard Roberts (Chairman), Mark Hiskett (Vice Chairman)
Peter Cliffe-Roberts, Rob Coulthard, Anthony D’Arcy-Irvine, Jane Young, Pat Holdway, Vick Exley, Bruce Waight and Charlotte Clark

An ‘Agenda for Discussion’ document was circulated to all Cllrs covering the business which would have been discussed at the meeting planned for 14th April. Cllrs were asked to read the document carefully and raise any issues or comment where they felt it appropriate. The document below is a collated ‘Review’ of the current business position of Enford Parish Council.

1. Police Matters & Neighbourhood Watch

An up to date incident report was requested however there was none forthcoming to record.

2 MOD/Army Matters

WO2 Jeff Payne confirms that SPTA Training Estate are continuing to run as normal though the units are cancelling practices and it appears very quiet at present. Patrols of the Estate continue in order to maintain it. He also ‘warns’ that when the pandemic is over there will be a continuous wave of units looking to regain lost training days so it could become very busy later in the year.

3 Unitary Council Matters

W.Cllr Ian Blair-Pilling wanted to record his thanks to everyone for following the National Coronavirus Guidelines by staying at home. It is largely thanks to this responsible behaviour on the public’s behalf that Wiltshire’s local hospitals are functioning well within their capacity. He also wants to thank all those who have volunteered to help within the community.

Wiltshire Council has dramatically changed its priorities to fit the current situation with most offices quiet whilst staff continue to work from home. It is doing its best to give advice and keep everyone as informed and as up to date as possible. You will find a lot of information and advice on subjects as varied as Business, Transport, Waste, Leisure, Health and Well-being, Governance, Support etc on their website.

4. Agree the Minutes of the last Meeting held on 10th March 2020.

Cllr were sent a reminder copy of the draft Minutes of the last meeting held on 10th March. There were no amendments requested and therefore the draft Minutes will be taken as accepted Minutes and signed off by the Chairman at an appropriate time.

5. Matters Arising -

Comments were requested on the following matters:

- i. Land Asset Transfers (Cllr Cliffe-Roberts) – There is nothing new to report.
- ii. Speed signs – two in position. One at the top of Enford Hill (Ormiston House) and one at the ‘entrance’ to Enford coming from Littlecott. The third will be appropriately placed in due course.
- iii. Annual Litter Pick – Cancelled on 21st March. Will be held later in the year.
- iv. Garden Services – LJS Garden Services have started work again in March, looking after the Community Garden and the Playpark areas. However this is solely down to Liam Scott as the owner of the business working on his own.
- v. Parish Council Website – The Clerk is in discussions to get this set up.

vi. Coronavirus – The Parish Council organised a leaflet drop to every household in the Parish giving the contact details for Government information, Public Health England information and Wiltshire Council information and reminding everyone of safety matters. It also requested volunteers from the Parish to assist those who are vulnerable and unable to go out and those who may be self-isolating. There is now a list of 48 people in the Parish, covering all areas of the Parish who have offered their assistance so should anyone be isolated for whatever reason, there is a neighbour on hand to help. To date only three residents have requested assistance, all due to vulnerability rather than virus – let's hope the number remains low. The Parish Council would like to thank all those who have offered their assistance. It shows a real community effort and spirit in looking out for each other.

vii. In trying to reduce the amount of cars parking in Longstreet Cllr Hiskett, representing the PCC, has drafted a sign for the Swan indicating overflow parking in the Church car park. Emma Jeffries will get this to their sign writers after the current shutdown.

viii. Co-option of new Cllr. – The last meeting (10th March), was attended by Mrs Charlotte Clark who is willing to stand as a Cllr. It was agreed that she would be officially co-opted at the next meeting. Having been proposed by Cllr Exley and seconded by Cllr Roberts, all other Cllrs have indicated their agreement and therefore the Council welcomes their newest member.

ix. Flooding update. – The flooded area of the C32 by Longstreet House has now been cleared. WC attended the site with the 'Vactor' and have cleared the drains and flooding in the road. WC and the landowner will have further discussions once the 'lockdown' is released to ensure this remains clear in future.

x. New battery for the SID - The battery has arrived however it will take more than one person to install it. Mort Burdick has kindly offered to take over the management of the SID. However due to the fact it takes more than one person to change the battery, this will not be done until the 'lockdown' is released.

6. **Finance** - The balance in the bank account on 30th March stood at £8,456.54. The annual return forms are not yet being released for smaller authorities and so the annual accounts cannot yet be fully dealt with. Whilst awaiting an update from the external auditors for the 2019/2020 return forms, the Clerk will prepare the annual accounts and get them internally audited in preparation. This whole process may be delayed this year.

7. **Planning Applications**

No applications outstanding

8. **Playpark**

The Playpark has been closed until further notice in line with Government guidelines.

Bank balance: £3,791.19

9. **The Parish Hall**

Cllr Cliffe-Roberts – There is nothing new to report

10. **Roads/Highways**

Cllr Coulthard reported that the CATG meeting to decide on the proposed speed survey has, unsurprisingly, been postponed and the damaged sign on the A345 entering the village has been reported.

11. **Rights of Way (PROWs)**

Cllr Hiskett said there was nothing to report at present due to the shutdown and social distancing.

12. **Any Other Business**

No Cllrs raised any other matters.

12a. Date of next (scheduled) meeting

12th May 2020 in the Village Hall 6.30pm - EPC Annual General Meeting followed by 7.30 pm – Annual Parish Meeting. **These meetings will obviously not now take place.** As May is an 'end of term', all Cllrs have been asked if they wish to remain or step down – none do. Therefore until such time as an AGM can take place all Cllrs will remain in position.

The Annual Parish meeting is a statutory obligation and the Clerk will shortly be writing to all 'groups' involved with the aim of publishing an Annual Review for 2020.

.....
Richard Roberts – Chairman, Enford Parish Council
Dated: